

Job Description:

Estimator / Designer / CAD Operator

Rev 1/5/22



This position requires substantial experience in reading architectural drawings and professional knowledge of general building construction methods. We are looking for a person to identify our products in ITBs and complete a full takeoff for our sales team. For a junior associate, the search and take-off functions would comprise most of the job, but for a more senior candidate with CAD skills, the job would also include designing the best way to execute a project and creation of a detailed set of fabrication/shop drawings.

Specific recurring tasks would include but would not be limited to:

1. Complete takeoffs from ITBs
2. (For senior candidates) Efficiently utilize Autodesk software to create professional shop drawings for use by architects, engineers, and project managers
3. Accurately interpret architect's designs to most efficiently incorporate our products
4. Assist project managers and other departments as required
5. Accurately record time spent on projects
6. Effectively meet set deadlines

Qualification Requirements:

- a. Full working knowledge of the MS Office environment
- b. Ability to read architectural plans and complete take-offs
- c. Special consideration/favor given to candidates who also have Construction (field) experience or 3D / Revit experience

Compensation:

Commensurate with experience; we would consider a broad range of skill sets with a corresponded range of compensation (provided the minimum requirements defined above are met) We offer a solid benefit package including Health, Dental, Disability, Vision, Life and company matched 401(k) plan as well as paid holiday and paid vacation.

Reports to: Direct report to Director of Design

Interested candidates should forward a resume and cover email to info@edon.com